

**Executive Steering Council
Minutes**

October 8, 2008

1:30 – 3:30 pm

**Technology Innovation Center (please see attached map)
Conference Room 114**

Welcome and Introductions.

Dan Stoffel excused, all other member in attendance.

1.) Status Report:

Sweet Water Trust Website – Nancy Frank

Joyce Foundation Grant – Peter McAvoy

Watershed Restoration Plans – Tim Bate

2.) Update: Establishing Standing Science Advisory Committee

Provide flexibility for potential members of Science Committee to sign MOU., Establish staggered terms for members of Science Committee.

3.) Update: Proposed Joyce Foundation Grant – Letter of Intent.

Chair is authorized to sign and send letter after minor edits.

4.) Discussion: Preparation of the Joyce Foundation Grant

A rough draft of a 3 year implementation plan will be sent to all members of ESC and NGO's for review and comment.

A proposal work team was formed: Team members are: Nuernberg; Frank; Palmer; Lee;Grisa; Hamilton; Holshbach, Shafer; Marchese;McAvoy.

Marchese will set up meeting of ESC team & NGO's

5.) Update: SWWT registration as a 501(c)(3) organization.

Registration as 501 (c) 3 was but on hold.

6.) Update: Establishing a Watershed Action Teams for the Menomonee River and the KK River.

Bernadette Berdes will do recruitment and send list of invitees to ESC.

Bernadette Berdes will give a status report to ESC at their scheduled meetings.

7.) Update on Mini-grant project. See attached RFP.

8.) Discussion of Business Plan/Strategic Plan.

Members comments should be forwarded to Marchese.

Chairman's Report: Organizations requesting a letter of support from SWWT.

Marchese will develop criteria to obtain ESC support, and review Policy and Procedures to insure consistency. A template for a letter of support will be developed.

A meeting will be arranged with the M-7 organization to ensure coordination of Sweet Water and M-7 efforts. McAvoy will arrange.

9.) Executive Steering Council Topic Briefings

A briefing should be arranged on the SEWRPC Water Quality Manage Plan for interested members. Marchese

10.) Meeting Schedule: Next Meeting; Wednesday November 12, 2008, same time, same place.

There will be no December meeting. A draft meeting schedule will be presented for 2009 at the meeting on the 12th for the ESC's review. Marchese

11.) Adjourn